

**Engage 2020 Uncertain conversations in uncertain times (Session 2)**  
**Attendee Joining Instructions**

**A joining link for the session and Clear joining instructions for delegates attending your session**

Session title: **Uncertain conversations in uncertain times**

Date/timings: **Wednesday 2 December 2020, 15:30 – 16:30, London UK time**

This is an online event, please see below for Zoom joining details.

Please join to the session from 15:20 to ensure you are set up and ready. The session content will start at 15:30. You may be prompted for a passcode (detailed below). Attendees will be admitted via the waiting room by the session moderators.

Please note that you will be muted upon entry to the session. To minimise the bandwidth needed for participation, we also ask that you switch your video off upon entry to the session.

When you log in, please ensure that you enter your name so you can be easily identified by the facilitators/presenters and other participants.

**To join the Zoom Meeting:**

**Option 1 (recommended)**

If you have an internet connection, to join the session by computer or mobile, please follow this link: <https://zoom.us/j/97193189175>

If prompted enter the Passcode: 636509

When prompted, click Join with computer audio.

**Option 2**

If you do not have an internet connection, to join the session by dial-in by phone. This option will give you audio only, no video.

To find your local Zoom international dial-in number follow this link: <https://zoom.us/u/addzbhrTrW>

Or if calling from a mobile from the UK, use one tap mobile:

+442080806591,,97193189175# United Kingdom

+442080806592,,97193189175# United Kingdom

If prompted enter the Meeting ID: 971 9318 9175

If prompted enter the Passcode: 636509

**Note:** If you are having problems identifying your local number please let us know by emailing [engagement@manchester.ac.uk](mailto:engagement@manchester.ac.uk).

**Further Information:** Accessing Zoom -see the attached Zoom Q&A.

**Contact details for your team on the day, for the NCCPE team to use in case of any issues**

Dee-Ann Johnson and Suzanne Spicer will be co-hosting and moderating the Zoom session. (Our mobiles are private and for NCCPE use only):

- Dee-Ann Johnson: [Dee-Ann.Johnson@manchester.ac.uk](mailto:Dee-Ann.Johnson@manchester.ac.uk) | Mob: 07960129127
- Suzanne Spicer: [Suzanne.Spicer@manchester.ac.uk](mailto:Suzanne.Spicer@manchester.ac.uk) | Mob: 07811241108

**A 'plan B' for if something goes wrong during your session – i.e. how can NCCPE help you communicate with the delegates quickly**

*If a participants wifi connection is lost during the session, then they would be expected to re-join the session with the original details above.*

*We have created a second Zoom session via an alternative account. If the first session should fail to work for everyone, we ask that NCCPE sends the following message out to the participants on our behalf.*

Dear Engage Attendee,

We apologise for glitch with the session: Uncertain conversations in uncertain times, running Wednesday 2 December 2020, 15:30 – 16:30, London UK time

Please use this alternative Zoom link or the location dial-in details to access the session:

**Option 1 (recommended)**

If you have an internet connection, to join the session by computer or mobile, please follow this link: <https://zoom.us/j/97925525071?pwd=bm5hK0RsbG90SldSTTBpdkQxQXpDQT09>

If prompted enter the Passcode: 295673

When prompted, click Join with computer audio.

**Option 2**

If you do not have an internet connection, to join the session by dial-in by phone. This option will give you audio only, no video.

To find your local Zoom international dial-in number follow this link: <https://zoom.us/u/aUo2XdhDE>

Or if calling from a mobile from the UK, use one tap mobile:

+442080806591,,97925525071#,,,,,0#,,295673# United Kingdom

+442080806592,,97925525071#,,,,,0#,,295673# United Kingdom

If prompted enter the Meeting ID: 979 2552 5071

If prompted enter the Passcode: 295673

**Note:** If you are having problems identifying your local number please let us know by emailing [engagement@manchester.ac.uk](mailto:engagement@manchester.ac.uk).