



National
Co-ordinating
Centre for
Public Engagement

Images of Public Engagement 2018

Terms and Conditions

v2, 4th May 2018

Definitions

NCCPE/We/Our: The National Co-ordinating Centre for Public Engagement which comes under the administration of the University of the West of England, Bristol (“UWE”) and University of Bristol.

Applicant: The person submitting the entry form and their associated colleagues and partners.

General

Entry to the competition is free.

The NCCPE reserves the right to cancel this competition or alter the rules at any stage, if deemed necessary in its opinion, and if circumstances arise outside of its control.

All applicants will be asked to declare that the information they are submitting is original, complete, true and accurate.

Applicants and entries

Applicants may submit only one entry per category each.

We will only accept entries submitted via the online application form.

All entries must be submitted in English.

Entries must have a connection with or relate to public engagement in UK higher education.

The closing date for entries is Monday 16th July 2018. Entries submitted after this date will not be accepted.

Entries that are incomplete will not be valid.

The NCCPE will take no responsibility for lost, corrupted, delayed or mislaid entries.

Images

The image must have been taken or created by the applicant OR the applicant must have gained explicit permission from the person who took or created the image to submit it (this person must be credited).

The image must have been taken or created in the last 10 years.

Any type of image can be submitted (e.g. photo, drawing, digital) but it must be captured and submitted as an image file.

Images files should be submitted in either JPG, TIF or EPS format.

Shortlisted images may be used in printed NCCPE materials and may be exhibited at the NCCPE’s Engage Conference. Images must therefore be high resolution: ideally 300 dpi at A2 scale (7015 x 4960 pixels) but 200dpi at the absolute minimum (4677 x 3307 pixels). Lower resolution images can be submitted in the first instance, via the online application form (5MB maximum file size). If the application is shortlisted, may NCCPE contact the applicant to request their high resolution image.

Images may be submitted in any orientation (landscape / portrait / square) but may be subject to cropping if necessary.

No sexually explicit imagery or portrayals of illegal activity will be accepted. Submissions that, in the sole discretion of the judges, are considered inappropriate or unsuitable for publication will be deemed ineligible and removed from the competition.

Title and description

The title and description must have been written by the applicant.

The title submitted must be no more than six words.

The description submitted must use plain English (avoiding jargon and acronyms) and must be no more than 150 words.

Prizes

The three category winners will each be awarded their choice of either:

- a) A two-day ticket for the NCCPE's Engage Conference 2018, plus up to £100 allowance for travel and accommodation expenses. The conference will be held on 29th and 30th November 2018 in Edinburgh. Please note: if a winning applicant has already purchased a ticket for the conference, this will be refunded.
- b) A £250 voucher for an art, photographic, or book shop of the winner's choice (vouchers must be available to purchase from the chosen shop).

The prizes are as stated, are not transferable to another individual or organisation, and no cash or other alternatives will be offered.

The winners are responsible for expenses and arrangements not specifically included in the prize.

Prize winners will need to register for their place at the Engage Conference. Failure to respond and/or to complete registration for the conference, or failure to meet the eligibility requirements, may result in forfeiture of the prize.

Judging and judges

Entries will be judged equally on the image and description submitted.

The decision of the judges is final.

Applications that do not meet the eligibility criteria will be removed by the NCCPE. If the number of entries is high, the NCCPE will perform an initial longlisting using a team of assessors.

Longlisted entries will be sent to a judging panel. A number of people from a cross-section of relevant fields will be invited to be judges. The judging panel will select the competition finalists and winners.

Finalists

All applicants agree to the use of their name, institution, image and associated materials for promotional activities and competition legacy.

Finalist and winning images will be showcased on the NCCPE's website. Winning images will also be featured as part of the new-look Manifesto for Public Engagement.

Permissions

Applicants will retain the copyright of the images that they submit. By entering the competition, all applicants grant to the NCCPE (under administration of the UWE and the University of Bristol) the right to publish their image(s) and to use the image(s) in any of our promotional materials, resources or on our website. While we make every effort to credit photographers, including in printed reproductions of work, we cannot guarantee this. As such, you hereby grant to the NCCPE a non-exclusive, royalty-free licence to reuse and/or reproduce works for any purpose based on your submission without any obligation to compensate you.

The NCCPE shall not be liable in any way for a submission. It is the responsibility of the photographer to secure permission from identifiable persons in their photographs by ensuring that they have written permission to use the image. You represent and warrant to the NCCPE that: (i) you are the sole and exclusive owner of your submission, or that you have all right and authority to grant the rights in the submission to the NCCPE described herein; (ii) you have obtained any and all releases necessary from all persons (or their legal guardians) depicted in the submissions.

Data protection

In order to receive your competition application, the NCCPE requires your consent for us to process your personal data. Please see our [Privacy Notice](#) for information on how your personal data will be processed. Your personal information will be kept for up to ten years. Once given, you can withdraw your consent at any time by contacting nccpe.enquiries@uwe.ac.uk. All personal data is processed in accordance with the applicable UK data protection legislation. The joint Data Controllers are UWE and University of Bristol.

Contact

Please contact Laura Steele via laura2.steele@uwe.ac.uk with any queries.