Conversation 2 Online Guide

(please note there is also a guide for in-person events on the website)

Purpose: *To **review** potential futures for the HE sector and its relationship with society and share examples of practices that are taking us towards these visions.*

Standard Approach:

- Online workshop(s)
- Up to 20 people
- 3 hours facilitated space
- Facilitation guide and resources provided, with the potential to amend according to needs and interests of potential participants

Process: The workshop has 3 main sections

- Creating a thoughtful and inclusive space to work together
- Reviewing the current H1 H3 map adding additional insights
- Identifying organisations and activities which are H2+

Before the workshop preparation:

- Create event version of slide deck, choosing the relevant slides from the appendix of core slides, or from the themed slide deck, to complete the one provided
- Contact NCCPE to provide you with bespoke padlet links for your event to capture participants' H1 and H3 ideas
- Review accessibility needs of participants, and ensure you provide slides in advance to delegates if needed. These should be in pdf format.
- Create pdf versions of the H1-only or H1 H3 map for sharing in chat at the event

Top tips:

1. We are not working to one unified vision that we all agree with – we can hold tensions and differences in the futures we imagine.
2. We are seeking inspirational visions for the future, trying to help people to look beyond the immediate 'fixes' to a different paradigm for research and learning, and the role of universities within that.

3. The 3H process uses this vision to identify some of the principles and worldview differences between the now and the not yet, which helps us to identify organisations and practices that are working towards the future.
4. Use a process that can capture the different perspectives of those involved. Whilst in some of the group work, we will prioritise key aspects together, we don't want to lose the insights of those whose ideas are not prioritised in the meeting. This might include having an online padlet or using chat for people to capture their ideas.
5. The 3H process is just one process that can help scaffold useful conversations, encourage people to try it out, rather than critique it as an approach. You can then critique it once you have tried it out.
6. Inclusive facilitation is a core part of holding the conversation. This will mean being mindful of who you invite to speak first; offering different ways to contribute that don't rely on presenting ideas verbally to the whole room; to manage those who find it easier to contribute by putting up their hand, encouraging them to maintain space for others to participate. It will also mean holding back your own perspectives and ideas, as a facilitator you are seeking to support participants to contribute to the conversation.
7. If you are doing group work then you may want to create a quiet breakout room for people who would prefer to work alone, providing a separate Padlet link for people to contribute to.
8. People often prefer to explore H1 and what is currently not working as it could, so make sure you encourage people to reflect on H3 as well.
9. When identifying organisations and practices that are helping move us towards the desired future, i.e. H2+ encourage people to think about organisations that are disrupting H1 and opening up a space to work differently. These can be within or outside of the HE sector.

Suggested Facilitation Guide for Online Conversations

Please note – you will know the dynamics of the groups you are working with. The elements below can be tailored to the group you are working with, and not all of the aspects need to be included. You may want to put more time into the future visioning, or, for a group who know each other well, you may spend less time at the start getting to know one another.

Time	Section	Facilitation	Technical support	Resources
00.00	Welcome and introduction	Introduce yourself, and the Engaged Futures Project Agenda for the workshop Principles for working together	Share slides	Slides 2-6

00.10	Getting to know one another (20 min)	Opportunity for people to get to know one another and begin to tune into the topic. Invite people to: Think of an example of when you have enjoyed learning about something new – where were you, why did you enjoy it, how has that learning impacted you? Add your response into chat If time – ask people to share their examples OR Review and read the comments in chat. Choose a couple of examples and invite the people who contributed to reflect on them	Stop sharing slides Add question into the chat Welcome new people in chat as they arrive and repost question	No slides
00.30	Reviewing and building H1 and H3 map	Introduce the 3H approach – and the fact we are going to look at the current system of research and learning in the UK and the role of universities in this. Introduce the current overview of H1 and H3 (Please note you can use the overall version of the H1 H3 map available from the Core Slide appendix, or choose one of the versions relevant to the theme you are exploring available from the Themed 3H Maps Slide deck. (There are diagram versions as well we word versions to aid accessibility). Please only use one of these slides to engage people with, and make a note of which you have chosen when you feedback your results in the report.) Invite people to explore H1 and H3 in groups. People have a tendency to only talk about H1 but we would like feedback on both aspects. You can do this either by 1) Asking some groups to start with H3 and some to start with H1	Share slides Set up small groups of around 5 people for 20 minutes. Tell people when 5 minutes left Close groups	Slides 7-9 **Group padlets: NCCPE will create bespoke padlets for you –please email NCCPEcatalysts@uwe.ac.uk, and we can create them for you.**

		2) Asking all groups to focus on H1 for 5 minutes, and then send a reminder that they need to move to H3 3) Splitting this into two sessions, with 10 minutes talking about H1 and H3 (5mins each), break, and then 10 minutes plenary feedback?		
1.05	Plenary feedback on H1 and H3 (20 min)	Plenary Ask each group to share one idea from their discussion relating to H1 Then do the same for H3 Open up and ask people if there is anything else they would like to add to this discussion. If you are able to do this, you might want to record the responses into the template provided. This could be done by a co-facilitator if you have one.	If you have someone supporting you, as people feedback they could add each idea on H1 into one of purple circles and each idea of H3 into the green circles. .	No slides Feedback template (in slide deck appendix, slide 30 "Proforma H1 H3")
1.30	BREAK (10 min)	Encourage people to take a break by going outside; grabbing a drink etc		
1.40	H2+ search	Introduce the idea of activities and organisations that are opening up a space for H3 – talk through the slides Invite people to consider organisations, individuals, activities they know that they think are H2+ or H3 today.	Plenary then small group work of groups 3-4	Show slides. Slides 12-13 We will create bespoke padlets for you, please get in touch and we can create them for you.

		These can be from inside or outside of HE; international, UK, or local; they can be small, medium or large scale. They need to be things happening now, that are taking us towards the future Invite people in groups to share their examples of H2+/ H3 today using the prompts in the padlet.		
2.25		In plenary ask people to share one of the examples that was shared in their group Why do they think this is H2+ or H3 today.		No slides
2.45		Reflect on what you have covered. Explain what is happening next, and how people can contribute to the overall programme. Ask for one final reflection in chat, which you could do as a waterfall. Ask people to consider what one hope they have for Engaged Futures, to write it in chat, but to not press send. Give people a few minutes and then ask people to press send on the count of three: do a countdown and all the ideas will emerge at the same time. You can then read them out loud quickly before closing the meeting by thanking people for coming		Share slides 14-18 Stop sharing slides Post question into chat What one hope do you have for the Engaged Futures?
3.00	END			