

Conversation 2 In-Person Guide

(please note there is also a guide for online events on the website)

Purpose: To ***review*** potential futures for the HE sector and its relationship with society and share examples of practices that are taking us towards these visions.

Standard Approach:

- In person workshop(s)
- Up to 20 people
- 3 hours facilitated space
- Facilitation guide and resources provided, with the potential to amend according to needs and interests of potential participants

Materials Required:

- Flip chart paper
- Coloured pens, including purple, green and blue to draw the Three Horizon map
- Large Purple and green post-its (if possible, if not you can use any colour, but please use one colour for H1 and one different colour for H2).
- Proforma for H2+ activity - can be a slide people copy onto flip chart, or could be printed on A4 paper. See slide appendix for the proforma or download and print from the resources on the Handbook webpage.

Process: The workshop has 3 main sections

- Creating a thoughtful and inclusive space to work together
- Reviewing the current H1 H3 map adding additional insights
- Identifying organisations and activities which are H2+

Before the workshop preparation:

- Create event version of slide deck, choosing the relevant slides from the appendix of core slides, or from the themed slide deck, to complete the one provided
- Review accessibility needs of participants, and ensure you provide slides in advance to delegates if needed. These should be in pdf format.
- Create / print proforma for the “H2+ H3-today” activity available to download from the Handbook webpage resources
- Gather materials and consider how to set up room (For 20 people we recommend 4-5 tables set in a semicircle around a wall which is big enough to show the slides, and a large H1 H3 map. Everyone needs to be able to see the slides and the map, so you may need to set up differently if your room does not allow for this.

Top tips

1. We are not working to one unified vision that we all agree with – we can hold tensions and differences in the futures we imagine
2. We are seeking inspirational visions for the future, trying to help people to look beyond the immediate ‘fixes’ to a different paradigm for research and learning, and the role of universities within that.
3. The 3H process uses this vision to identify some of the principles and worldview differences between the now and the not yet, which helps us to identify organisations and practices that are working towards the future.
4. Use a process that can capture the different perspectives of those involved. Whilst in some of the group work, we will prioritise key aspects together, we don’t want to lose the insights of those whose ideas are not prioritised in the meeting. This might include offering post-its for people to capture their ideas and stick them onto the H1 and H3 or H2+ maps you have created.
5. The 3H process is just one process that can help scaffold useful conversations, encourage people to try it out, rather than critique it as an approach. You can then critique it once you have tried it out.
6. Inclusive facilitation is a core part of holding the conversation. This will mean being mindful of who you invite to speak first; offering different ways to contribute that don’t rely on presenting ideas verbally to the whole room; to manage those who find it easier to contribute by putting up their hand, encouraging them to maintain space for others to participate. It will also mean holding back your own perspectives and ideas, as a facilitator you are seeking to support participants to contribute to the conversation.

7. People often prefer to explore H1 and what is currently not working as it could, so make sure you encourage people to reflect on H3 as well.

Suggested Facilitation Guide for In-Person Conversations

Please note – you will know the dynamics of the groups you are working with. The elements below can be tailored to the group you are working with, and not all of the aspects need to be included. You may want to put more time into the future visioning, or, for a group who know each other well, you may spend less time at the start getting to know one another.

Time	Section	Facilitation	Resources
Before start time	Setting up the venue		Draw 3H diagram on the wall using slide 8 as a guide
00.00	Welcome and introduction	Introduce yourself, and the Engaged Futures Project Agenda for the workshop Principles for working together	Slides 2-6
00.10	Getting to know one another (20 min)	Opportunity for people to get to know one another and begin to tune into the topic. Ask people to work in pairs and share: Think of an example of when you have enjoyed learning about something new – where were you, why did you enjoy it, how has that learning impacted you? Add your response into chat If time – ask people to share their examples OR Review and read the comments in chat. Choose a couple of examples and invite the people who contributed to reflect on them	Create slide for your activity if needed

00.30	Reviewing and building H1 and H3 map	<p>Introduce the 3H approach – and the fact we are going to look at the current system of research and learning in the UK and the role of universities in this.</p> <p>Please note you can use the overall version of the H1 H3 map, or choose one of the versions relevant to the theme you are exploring. These are all available in the slide deck, as an appendix. There are diagram versions as well as word versions to aid accessibility)).</p> <p>Invite people to explore H1 and H3 in groups. People have a tendency to only talk about H1 but we would like feedback on both aspects. You can do this either by</p> <ol style="list-style-type: none"> 1) Asking some groups to start with H3 and some to start with H1 2) Asking all groups to focus on H1 for 5 minutes, and then send a reminder that they need to move to H3 3) Splitting this into two sessions, with 10 minutes, break, and then 10 minutes 	<p>Slides 7-9 + chosen H1 H3 map from core slide deck, or themed H1 H3 slides. Both sets of slides can be downloaded online</p> <p>Put people into groups</p> <p>You may want to provide post-its that match the ‘purple’ of the H1 map, but this is not essential. It does help if you keep the post its for each section the same colour – so whatever colour you choose for H1, use a different colour for H3, and H2+).</p>
1.10	Plenary feedback on H1 and H3 (20 min)	<p>Plenary</p> <p>Ask each group to share one idea from their discussion relating to H1 and stick the post-it to the diagram.</p> <p>Then do the same for H3</p> <p>Ask the group if there is anything else they would like to add to this discussion.</p>	Stick the post its on the main 3H diagram you created before the event started
1.30	BREAK (15 min)		Refreshments

1.45	H2+ search	<p>Introduce the idea of activities and organisations that are opening up a space for H3 by talking through the slides</p> <p>Invite people to consider organisations, individuals, activities they know that they think are H2+ or H3 today. These can be from inside or outside of HE; international, UK, or local; they can be small, medium or large scale. They need to be things happening now, that are taking us towards the future.</p> <p>Split people into groups of 3-4 people to explore their ideas and reflections together.</p> <p>Invite people in groups to share their examples of H2+/ H3 today using the prompts on the proforma.</p>	<p>Plenary then small group work of groups 3-4</p> <p>Capture on proforma detailed in the appendix on slide 31, which can either be drawn out on Flipchart paper, or printed out from the resources on the Handbook webpage, titled “H2+ H3-Now Ideas Proforma”</p>
2.25		<p>In plenary ask people to share one of the examples that was shared in their group</p> <p>Why do they think this is H2+ or H3 today.</p>	
2.45		<p>Final reflections in circle</p> <p>What is our one hope for the future of the university sector....</p> <p>Close with explaining what will happen next</p>	<p>Slides 15-18 choose as needed.</p>
3.00	END		Photograph the outputs