

# EDGE self-assessment matrix

## Recognition

This tool allows you to assess your institution's support for public engagement. You can access a guide to how to use the tool here: [www.publicengagement.ac.uk/edge-tool](http://www.publicengagement.ac.uk/edge-tool)

You are welcome to use the EDGE tool for non-commercial educational purposes, where credit is given to the NCCPE.



National  
Co-ordinating  
Centre for  
Public Engagement

EMBRYONIC



DEVELOPING



GRIPPING



EMBEDDING



# Recognition

Focus	EMBRYONIC 	DEVELOPING 	GRIPPING 	EMBEDDING 
Public engagement is featured in appraisal / performance review	Public engagement does not feature formally in university appraisal processes; there is no central policy for this.	Some departments feature public engagement as part of performance review; there is no central policy for this.	Many departments feature public engagement as part of performance review; but there is no central policy for this.	The university has reviewed its appraisal process, and developed a policy to ensure recognition for public engagement is built into its performance review processes.
Public engagement is included in relevant job descriptions	Public engagement does not feature in job descriptions.	Public engagement features occasionally in job descriptions.	Public engagement features consistently in some types of job descriptions but not others.	The university has conducted a systematic review of its role profiles, and integrated public engagement into relevant roles. There is a good understanding from managers of the competencies required for engagement.
Public engagement is included in promotions criteria	Public engagement does not feature in promotions criteria.	Some departments recognise public engagement as a legitimate activity in considering promotion, but on a case by case basis.	Some departments recognise public engagement as a legitimate activity in considering promotion, and do so on a formal, systematic basis.	There is a university wide policy to recognise public engagement within relevant promotions criteria.
Public engagement activity is celebrated through awards and prizes, and recognised informally	No prizes or awards are offered for engagement activity. There is little or no informal recognition offered to staff for their engagement activity.	Some awards / prizes are offered at a departmental level, but these are not high profile.	Some awards / prizes are offered at an institutional and departmental level but these are not high profile. Some departments offer informal recognition to their staff for their engagement activity.	Public engagement activity is celebrated with high profile awards, and through a range of informal mechanisms, such as internal communications.
Public engagement activity is encouraged, incentivised and reflected in workload planning	Few or no incentives are offered for engagement activity, and there is little encouragement for staff or students to get involved.	Some departments offer incentives (e.g. conference fees; sabbaticals, mini-grants) on an informal basis.	Some departments offer incentives (e.g. conference fees; sabbaticals, mini-grants) on a formal basis, and acknowledge public engagement within workload planning.	Most departments offer incentives to support staff and student involvement. Public engagement is a legitimate activity in workload planning for relevant roles.